

# TERMS & CONDITIONS - NRG ACADEMY REGULAR RADIATION PROTECTION TRAINING COURSES AS OF JANUARY 2022

The provisions below apply to participants who register individually (possibly on behalf of the employer).

For training courses on a quotation basis (tailor-made training), the terms and conditions specified in the quotation apply.

## **Registration**

Registration must be done digitally on the website <u>NRG Academy - Ensuring Nuclear Performance</u> <u>website</u>, where an account is automatically created. After the registration has been completed, the participant will receive an email with a confirmation of the registration of a planned training.

The participant is responsible for providing correct (personal) data. Registration closes 24 hours before the start of the training or if the maximum number of participants has been reached.

## <u>Cost</u>

The costs for a training include the training material, preparing and giving lectures and practical's, taking, and reviewing exams and tests, taking care of the certificate and coffee/tea and lunches. The travel and accommodation costs of the participants are not included in the costs of the training. Any re-exams are also not included in the price.

An invoice will be sent at the time of the start of the training. The participant must enter an assignment number/PO number<sup>1</sup> during the registration process. The notifying company/participant remains legally liable for the payment of the training fee, regardless of any change of employer of the training. If the invoice has not been paid, the certificate will be withheld and participation in other training courses will be refused.

The prices shown are exclusive of VAT and subject to changes and typographical errors.

## Cancelling training

## By NRG

NRG Academy reserves the right to cancel or reschedule a training or (re)exam to a later date in the event of insufficient participation, force majeure, or other urgent reasons. The participant will be notified of this as well as possible before the start of the training, but at the latest four weeks before the original start of the training. The entire amount will not be invoiced if the participant does not wish to register for participation in a subsequent training.

<sup>&</sup>lt;sup>1</sup> Purchase Order (PO)



### By the participant

cancellation of the training or the (re)-exam must be communicated by email to <u>opleidingen@nrg.eu</u>.

In case of cancellation of the training or (re)-exam, costs will be charged. If the application is cancelled more than 4 weeks before the start date, no costs will be charged. In case of cancellation 4 weeks before the start of the training or the (re)-exam, but up to 1 week before the start of the training or the (re)-exam, the costs are 25% of the training fee. After that, 50% of the training fee will be charged. The cancellation date is the date of receipt of the e-mail.

If a participant is forced to cancel, he or she may have his or her spot filled by someone from the same organization at any time at no extra cost. This should be communicated to <u>opleidingen@nrg.eu</u> as soon as possible.

If a participant does not show up for the training or the (re)-exam and has not cancelled, the full amount will be charged. Only in the case of special circumstances, a subsequent training or re-examination does not have to be paid again. NRG Academy decides on this.